



Electronic Funds Transfer (EFT) Payment Authorization

Please return this form to GuideOne Insurance.

Name _____
Address _____
City _____
State _____ Zip _____

Commercial Lines -- The monthly draft date will be the same as the effective date.
(Attaching a voided check is recommended.)

Personal Lines -- The monthly draft date I choose is (Select 1-28) _____

Policy Number(s) _____

Agent Number _____

Authorization Agreement

I authorize GuideOne Mutual, GuideOne Elite, GuideOne America, GuideOne Lloyds, or GuideOne Specialty Mutual to initiate variable debits or credits to my financial account for payment of the listed policy(ies). This authorization will be in effect and shall remain in the possession of either GuideOne or its duly appointed agent until terminated by the above company(ies) or until I send a written request to the above company(ies) and allow them sufficient time to act. I am aware that if the listed policy(ies) is/are cancelled, GuideOne will take a final draft for any applicable earned premiums.

Signature(s) _____

Date _____

Important Reminder for Agent(s) -- PLEASE READ

Document Retention

- Claim and/or legal situations occasionally require us to produce original documents signed by an applicant or person insured. For these reasons, we emphasize the importance of our agents obtaining and keeping the proper documentation in their agency files for a minimum of 10 years beyond the expiration date of the policy including all renewals. Signed and completed documents that are scanned and stored electronically are permissible.
- We would like to remind you that this EFT Authorization Form should be retained in your agent's file/office. Uploaded application or change request submissions are also to be retained in your office files.
- **Personal Lines Only** -- If a document was generated at the time the application or amendment was submitted through the Personal Lines Rater (PLR), this PLR-generated version of the document should be the one that is printed, signed, and retained in your agent's office.